



(Submit on completion of Project)

**2023/24 Section 356 Small Grants (Community and Sports)
DECLARATION OF EXPENDITURE**

Where grant monies are being used to purchase equipment and or materials the organisation is required to provide Council with receipts/invoice(s) prior to the release of funds unless by prior arrangement. With the concurrence of the organisation, Council may organise to pay the supplier directly.

1. Details of Applicant Organisation

ORGANISATION NAME	
POSTAL ADDRESS	
CONTACT PERSON	
POSITION HELD	
CONTACT NUMBER	

2. Accountability Requirements

Where the grant is \$5,000 or less, the organisation must at the conclusion of the Project complete this declaration (provided by Council) certifying that the grant was spent on the purpose(s) for which it was granted.

I declare that the Organisation as detailed (*PLEASE PRINT NAME*) above spent the grant amount of \$..... as granted by Gunnedah Shire Council under Section 356 of the NSW Local Government Act 1993 specifically for the project, program or initiative as detailed in our organisation's 2023/2024 application and as **per the attached associated receipts/invoices/photos.**

NAME _____
POSITION _____
SIGNATURE _____
DATE _____