

APPLICATION FOR STREET TRADING

(Excluding Footpath Dining)

Application / Renewal
(Please tick the appropriate box)

Application is hereby made under section 138 of the Roads Act 1993 and/or section 68 of the Local Government Act 1993 to use the portion of the footpath shown on the attached plan in conjunction with:

APPLICATION NUMBER (office use only) _____

APPLICATION DETAILS

Applicant(s) Name _____

Business Name _____

Business Address _____

Postal Address (if different from above) _____

Business Telephone No _____

Mobile Telephone No _____

Facsimile No _____

Type of Business & Products Sold _____

Business Email Address _____

INSURANCE DETAILS

Public Liability Insurer _____

Policy No _____

Liability Limit (Value) \$ _____ (min. requirement \$10 million)

Policy Validity Dates: FROM ____ / ____ / ____ TO ____ / ____ / ____

OPERATIONAL DETAILS

Location Address _____

Lot, SEC, DP Lot: _____ SEC: _____ DP: _____

DATE/TIME OF ACTIVITY: Start Date: ____ / ____ / ____ Finish Date: ____ / ____ / ____
From: ____ am/pm To: ____ am/pm

DIMENSIONS OF PART OF FOOTWAY TO BE USED FOR STREET TRADING (Including Sign Dimensions)

Area A: Length (m) Width (m) Height (m) Total Area (m²) _____

Area B: Length (m) Width (m) Height (m) Total Area (m²) _____

Area C: Length (m) Width (m) Height (m) Total Area (m²) _____

Total _____

Shire of
Gunnedah
Land of Opportunity

ACTIVITY

Display of merchandise (vending) Fundraising Public collection
 Street stall Street advertising Busking
 Promotion

Other _____

Details/Reason for Activity _____

STREET TRADING FEES

Street Trading Type	Definition	Application fee (first year)	Annual administration/ Inspection fee (renewal)
Advertising	Placement of one (1) A-frame sign on the public road reserve.	<i>Please refer to council's Fees and Charges document at www.infogunnedah.com.au</i>	
Vending	Display of merchandise on the public road reserve.		
Fundraising Public collection Street stall Busking		Nil	Nil

NOTE: If undertaking two (2) Street Trading types i.e. vending and advertising, only one application fee will be applicable, being the greater of the two.

APPLICATION REQUIREMENTS

- Valid public liability insurance certificate of currency (minimum \$10 million dollars cover);
- A site plan drawing (A4) size indicating the dimensions and proposed location of item(s) in relation to the roadside and building line, clearly identifying the minimum required 1.8 meter pedestrian zone;
- Detail and dimensions of item(s) to be displayed;
- Payment of associated fees; and
- Adjoining business owner consent (if applicable)

PROPERTY / BUSINESS OWNER'S CONSENT

I/We being the owner/trader at the below property/business address hereby give consent for the activity described above to take place.

Property / Business _____

Signed _____ Date ____ / ____ / ____

APPLICANT(S) SIGNATURE

 PRINT NAME(S)

DATE ____ / ____ / ____

OFFICE USE ONLY (Type 124)		
APPLICATION FEES\$ _____	RECEIPT NO _____	DATE ____ / ____ / ____